

CONTRA COSTA LOCAL AGENCY FORMATION COMMISSION
MINUTES OF MEETING

September 10, 2014

Board of Supervisors Chambers
Martinez, CA

1. Interim Chair Rob Schroder called the meeting to order at 1:30 p.m.
2. The Pledge of Allegiance was recited.
3. Roll was called. A quorum was present of the following Commissioners:

City Members Rob Schroder and Don Tatzin.

County Members Federal Glover and Mary Piepho and Alternate Candace Andersen.

Special District Members Michael McGill and Igor Skaredoff and Alternate George Schmidt.

Public Member Don Blubaugh and Alternate Sharon Burke.

Present were Executive Officer Lou Ann Texeira, Legal Counsel Sharon Andersen, and Clerk Kate Sibley.

4. Approval of the Agenda

Upon motion of Blubaugh, second by Tatzin, Commissioners, by a vote of 7-0, adopted the agenda.

AYES: Blubaugh, Glover, McGill, Piepho, Schroder, Skaredoff, Tatzin
NOES: none
ABSENT: Butt (A)
ABSTAIN: none

5. Public Comments

There were no public comments.

6. Approval of August 13, 2014 Meeting Minutes

Commissioner Piepho pointed out a correction to be made to the item, "Second Round Municipal Service Reviews (MSRs)": deleting the word "not" from a sentence referring to the appropriate placement of Emergency Medical Services in upcoming MSRs.

Upon motion of Blubaugh, second by Tatzin, the minutes for the meeting of August 13, 2014 were approved with the proposed correction by a vote of 7-0.

AYES: Blubaugh, Glover, McGill, Piepho, Schroder, Skaredoff, Tatzin
NOES: none
ABSENT: Butt (A)
ABSTAIN:

7. LAFCO 14-01 - Town of Danville Sphere of Influence (SOI) Amendment (Detachment)

The Executive Officer reported on a proposal to remove from the Town of Danville's SOI a 12-foot wide strip of land along the northern boundary of property located at 2500 Blackhawk Road in conjunction with a subdivision. The boundary adjustment will align the property line with boundaries of the other parcels fronting Blackhawk Rd, and anticipates a corresponding application to detach the same 12-foot strip from the Town's boundary.

Upon motion of Tatzin, second by McGill, Commissioners unanimously, by a 7-0 vote, approved the proposed reduction to the Town of Danville's SOI and determined that the project is exempt pursuant to CEQA Guidelines, Section 15061(b)(3).

AYES: Blubaugh, Glover, McGill, Piepho, Schroder, Skaredoff, Tatzin
NOES: none
ABSENT: Butt (A)
ABSTAIN: none

8. Castle Rock County Water District SOI Update

The Executive Officer provided brief history on Castle Rock County Water District (CRCWD); noting that it was only recently confirmed, through the MSR, that CRCWD is an independent special district subject to LAFCO's jurisdiction. Consequently, CRCWD currently has no SOI. The MSR identified a number of infrastructure and governance issues for this small district, but despite its presence within the Contra Costa Water District's (CCWD) boundary, neither district is interested in consolidation. Staff recommends that LAFCO establish a coterminous SOI for CRCWD and require the District to provide a progress report to LAFCO in September 2015 regarding the status of the administrative and governance issues identified in the MSR.

Commissioners questioned the likelihood of the District's fiscal ability to make the recommended improvements and indicated their concerns about any substantial changes being made.

Commissioner McGill noted LAFCO's role to ensure efficient and effective governance and services.

There was discussion regarding the effects of adopting a zero SOI.

Upon motion by Glover, second by Piepho, Commissioners unanimously, by a 7-0 vote, recommended that the SOI resolution be amended to establish a zero SOI and add wording that strongly encourages a capital study to assess the District's engineering, administrative and governance issues, directed staff to communicate to CRCWD and CCWD that the Commission is interested in a merger of the two districts, and continued the public hearing to the October 8 LAFCO meeting..

AYES: Blubaugh, Glover, McGill, Piepho, Schroder, Skaredoff, Tatzin
NOES: none
ABSENT: Butt (A)
ABSTAIN: none

9. Second Round Reclamation Services MSRs/SOI Updates

The Executive Officer reported that in June a Request for Proposals (RFP) for the 2nd Round Fire/EMS MSR was distributed and posted. No proposals were received by the deadline, a problem not unique to this LAFCO.

As a result, the Commission agreed to defer the Fire/EMS MSR to 2015 in conjunction with the County's award of its ambulance contract, and move forward with a 2nd round MSR covering reclamation services. The first round reclamation services MSR was completed in July 2009, and it is timely to move forward with a 2nd round review at this time.

Commissioner Tatzin asked if there was any indication that there would be bidders this time; the Executive Officer anticipates some interest in this RFP.

Upon motion of Blubaugh, second by Tatzin, Commissioners unanimously authorized the circulation of the RFP for the Second Round Reclamation Services MSR/SOI updates, and

directed staff to return to the Commission with a recommended contract award in accordance with the proposed timeline.

AYES: Blubaugh, Glover, McGill, Piepho, Schroder, Skaredoff, Tatzin
NOES: none
ABSENT: Butt (A)
ABSTAIN: none

10. Contra Costa Emergency Medical Services Emergency Ambulance RFP Development Workshop

The Executive Officer drew Commissioners' attention to the invitation from County EMS Director Pat Frost to participate in a stakeholders' workshop designed to capture local knowledge and expertise for the next emergency ambulance procurement.

Commissioners Blubaugh and Tatzin participated in the Fitch & Associates study of the EMS in the past year plus, but neither was available for this particular date.

Commissioners directed staff to attend the workshop on behalf of LAFCO.

11. Legislative Report - Update and Positions

The Executive Officer presented an update on legislation affecting LAFCOs, as well as two letters of support for SB 69 (Roth) and AB 1521 (Fox).

Upon motion of Tatzin, second by Blubaugh, Commissioners unanimously approved the draft letters of support and directed staff to send them to Governor Brown's office.

AYES: Blubaugh, Glover, McGill, Piepho, Schroder, Skaredoff, Tatzin
NOES: none
ABSENT: Butt (A)
ABSTAIN: none

12. Correspondence from SDRMA

There were no comments regarding this correspondence.

13. Commissioner Comments and Announcements

There were no comments from Commissioners.


14. Staff Announcements and Pending Projects

The Executive Officer drew Commissioners' attention to the SDRMA correspondence, and reminded Commissioners of the upcoming CALAFCO Annual Conference October 15-17.

The meeting was adjourned at 1:57 p.m.

Final Minutes Approved by the Commission October 8, 2014.

AYES: Burke, Glover, McGill, Piepho, Schroder, Skaredoff, Tatzin
NOES:
ABSTAIN:
ABSENT: Blubaugh (M), Butt (A)

By 
Executive Officer